

How to Use the Referral Forms

Who talked to the client?

We'll need to contact the client

**OSU Extension Metro Master Gardener™
Client Referral Form – Plant problem**
Use this form for cases you need to refer to the next MG shift.

Name of intake person Violet Skye Date 8/22/08 AM ___ PM
 Client name Heath Highgrove Daytime phone 503.555-5000
 Mailing address 456 Main Street Beaverton 97006
(Street address) (City) (Zip)
 Email address (if applicable) highgrove@mymail.com

Referring MGs fill out top 2 sections

Information based on "Questions to Ask Clients" form on desk.
 (Back of this form if more space is needed)

Plant type: Tree Shrub ___ Vine ___ Herbaceous ___ Evergreen ___ Deciduous ___ Houseplant ___
 Plant known as Gravenstein Apple
 Where is it growing? Indoors ___ Outdoors Potted ___ In ground ___ Greenhouse ___ In water ___
 Exposure? Full sun Part sun ___ Full shade ___ Part shade ___ Soil? Sandy ___ Loam ___ Clayey ___
 Where is the problem on the plant? Fruit
 Are any insects or mites present? Yes ___ No If yes, how many? ___
 Fertilizer? Yes ___ No If yes, what? ___ Applied when? ___
 Irrigation? Drip ___ Soaker Hose ___ Sprinkler ___ Hand How often Once in spring Duration 10 mins
 Planted when? 1995 Transplanted? Yes ___ No ___ If yes, when? ___
 Describe damage/problem Apples are covered with grayish, brown spots. Look like small depressions, dips or bruises. About the size of a pencil eraser. Mainly on blossom end of apple. No holes on apples. When apple is cut open - flesh is brownish & cork like, but only under depressions. Foliage normal. In fact there is a lot of new growth.
 Any treatments or remedies applied? Yes ___ No
 If yes, what? ___ When? ___
 Result? ___

Ask a lot of questions. Be as specific as possible.

Answer from MG Referral Forum & Client notification
 Diagnosis or Identification Bitterpit

MG Referral Forum completes research, notifies office MG w/info to complete the form

Document resources when possible

Recommendation Reviewed information from PNW Plant Disease Management Handbook page 82 (2007). Discussed cultural controls. Directed client to OSU Extension Plant Disease Control Online Guide.

Source of information PNW Plant Disease Handbook page 82 (2007)
 OSU Extension Plant Disease Control Online Guide
 http://plant-disease.ipcc.edu

Client notified by Willow Weald Date 8/23/08 Via phone Via mail ___ Via email ___

After notification: 1) Record completion on Daily Log. 2) Place form in Archives loose-leaf

Who completed the form?

Two things to do after the diagnosis is complete.